



CYCLING ASSOCIATION OF YUKON

Request for Proposals (RFP)

2026 Road Intensive Program – Head Coach

Issued by: Cycling Association Yukon (CAY)

Closing Date: December 8th, 2025

PROGRAM SUMMARY

CAY invites proposals for a **Head Coach** to lead the **2026 Road Intensive Program** (April–June 2026), supporting U17/U19 athlete development and providing inclusion opportunities for U15 athletes. The program includes Mon/Wed practices, a Haines Road training camp (Apr 24–26), local crit race series (May), Yukon Championships (May 15-17), and major events including **Road Nationals (June 25–28)** and **Coupe de L'Avenir (July 1–5)**. U15 athletes will participate in Monday practices, training camp and local events only.

Honorarium: **Head Coach – \$5,000**

Optional: **Assistant Coach – \$1,500**

SCOPE OF WORK – HEAD COACH

- Deliver all Mon/Wed practices (Apr 13–Jun 17)
- Create TrainingPeaks training plans
- Lead Haines Road Training Camp
- Provide race coaching at Nationals & Avenir
- Design weekly Crit Series course layouts (May)
- Ensure safe, inclusive, athlete-centered programming

Optional Assistant Coach may support Monday practices, the Haines Road camp, and major competition duties.

PROPOSAL REQUIREMENTS (2 pages maximum)

1. **Applicant Information** (name, contact, certifications)
2. **Coaching Experience** (youth/high-performance preferred)
3. **Coaching Philosophy & Approach**
4. **Season Delivery Plan** (practices, training plans, race support)
5. **Optional Assistant Coach Proposal** (if submitting as a team)

SCORING SYSTEM (100 points total)

A. Coaching Experience (30 pts)

- Relevant road cycling coaching or athlete development experience
- Experience with U15–U19 athletes
- Coaching certifications

B. Coaching Philosophy & Alignment (20 pts)

- Athlete-centered, safe-sport aligned, long-term development focus

C. Delivery Plan & Readiness (30 pts)

- Practical plan for Mon/Wed practices
- Ability to manage small-group intensity sessions
- Capacity for Nationals & Avenir race support
- TrainingPeaks familiarity (asset)

D. Optional Assistant Coach Proposal (10 pts)

- Value added by proposed assistant
- Complementary skills and clear role division

E. Clarity, Professionalism, Completeness (10 pts)

- Clear, organized proposal submitted on time

The top-scoring proposal will be selected. No interviews will be conducted but CAY reserves the right to contact proponents during the review process for clarification as required.

ELIGIBILITY

- Must meet CAY Safe Sport and screening requirements
- Must be able to travel for Road Nationals & Coupe de l'Avenir
- Gender-matching for competition staffing is an asset, not required

SUBMISSION INSTRUCTIONS

Email proposals to: info@yukoncycling.com

Subject: *2026 Road Intensive – Head Coach Proposal*

Deadline: December 8th, 2025